

*Sandra Cullis*  
Assistant Superintendent



**Using Data to Improve Individual Instruction District Goal #1**  
**September 2015**

Area of Need	Action	How	Evaluation	Evidence
Specify Work groups	Determine Collaboration teams 2015-2016	<ul style="list-style-type: none"> <li>Assign each staff member to a collaboration team</li> </ul>	Collaboration Team rosters	Meeting attendance and agendas
Teacher PD	Plan for Teacher PD	<ul style="list-style-type: none"> <li>Schedule and hold meetings with Literacy Coach specifically focused on data analysis and use in lesson development</li> <li>Schedule training with NJ Achievement Coaches to focus on Effective Data Use</li> <li>Building Administration continues data analysis with district benchmarks</li> </ul>	Schedules Collaborative meeting agendas	<p><b>NJ Achieve Coaches</b> meetings 10/12/15 at Valleyview, 12/9/15 with both elementary schools at Lakeview- attendance roster and agendas</p> <p>Weekly meetings in elementary school building administrators, twice monthly each group with Literacy Coach, and Valleyview department meetings being held</p>
Use of data to inform student instructional pathway	Align student data to specific course standard or skill deficiencies	<ul style="list-style-type: none"> <li>Item analysis of benchmark and standardized test data</li> <li>Identify each student's area of strength and weakness</li> <li>Determine areas in need of instruction</li> </ul>	Item analysis documents, Google Doc, Conference Notes	<p>PD on interpretation of PARCC score reports held on 11/9/15 at RV, 11/23/15 at LV, and 12/9/15 at VV</p> <p>No student scores back as of 12/2/15</p>

Differentiate instruction	Differentiate instruction based upon student need	<ul style="list-style-type: none"> <li>• Identify areas that need to be addressed through individual or small group instruction</li> <li>• Provide targeted instruction</li> </ul>	Lesson plans, conference notes	
Determine Effectiveness of Instruction	Analyze pre and post data to determine student growth	<ul style="list-style-type: none"> <li>• Administer pre and post assessments</li> <li>• Compare data</li> <li>• Determine amount of student growth</li> <li>• Identify strategies that were effective in increasing student growth and/or achievement</li> </ul>	Pre and Post Benchmark assessments, data comparisons, conference notes, grades	Fall pre assessments administered and logged into District Google Doc.

*Steven A. Forte*  
Superintendent



**Communications Improvement Plan  
Fall 2015**

Area of Need	Action	How	Evaluation	Evidence
Website	Plan for changes to website	<ul style="list-style-type: none"> <li>• Plan and budget for changes in 15/16</li> <li>• implement changes in 16/17</li> <li>• Improve from users' prospective</li> <li>• Introduce Denville Schools App</li> <li>• Market changes</li> </ul>	Budget-15-16  Implementation 16/17	<ul style="list-style-type: none"> <li>• Investigating options for application and new website to work in concert with the School Messenger system.</li> </ul>
Social media	Utilize Twitter and/or Facebook	<ul style="list-style-type: none"> <li>• Introduce SM to stakeholders</li> <li>• Use SM to engage stakeholders</li> </ul>	Development of SM account(s)  Utilization of SM account(s)	<ul style="list-style-type: none"> <li>• Twitter launched on November 4, 2015- 28 tweets complete with 55 followers as of 12/3/15</li> </ul>

## High Expectations Improvement Plan Fall 2015

Area of Need	Action	How	Evaluation	Evidence
High Expectations in student achievement	Professional Development for staff focused on improving instruction  Increasing accountability through 1000 walkthrough observations  Analyzing data through regularly scheduled data meetings	PD Academy  Collaborative meeting times  Department meetings in MS  Literacy coach  Collaborating with NJ Achievement coaches	Schedules	<ul style="list-style-type: none"> <li>• Dr. Cullis is working on a new professional development academy for after school</li> <li>• Collaborative meeting times are set in RV and LV</li> <li>• Department meetings are set with a district supervisor as the lead. There are 9 meetings set for the 15/16 school year at VV</li> <li>• Walkthroughs are scheduled and have begun- baseline data has been disseminated from the October 2015 walkthroughs</li> <li>• Literacy coach is meeting with all teachers in grades K-5 and all ELA teachers in grades 6-8 this year utilizing the collaborative time and department meetings</li> <li>• The NJ Achievement Coaches trained the VV staff on 10/12/15 and will train LV/RV on 12/9/15</li> </ul>

**Strategic Planning  
Fall 2015**

Area of Need	Action	How	Evaluation	Evidence
Year 1 Strategic Planning	Pre-planning steps for strategic planning	<ul style="list-style-type: none"> <li>• Identify key people and groups</li> <li>• Budget for expenses</li> <li>• Interview and hire personnel</li> </ul>	<ul style="list-style-type: none"> <li>• Budgeted funds</li> <li>• Approval of personnel</li> <li>• List of key people and groups</li> </ul>	<ul style="list-style-type: none"> <li>• Meetings with three programs</li> <li>• NJSBA, EIRC and Centennium Consultants</li> <li>• Dr. Cullis and S. Forte will attend the Morris County School of Technology Strategic Planning session on 11/16/15 with the NJSBA consultant</li> <li>• NJSBA program selected</li> <li>• Budget for plan created and will be submitted during budget cycle.</li> </ul>
Year 2 Strategic Planning	Develop a new 3-5 year strategic plan	<ul style="list-style-type: none"> <li>• Using consultant and key personnel engage the community in the development of the plan</li> <li>• Report to public on status process</li> </ul>	<ul style="list-style-type: none"> <li>• Report on progress</li> <li>• Development of plan</li> <li>• Distribution of plan</li> </ul>	